

Ropes Team Director Job Description

The Ropes Team Director is responsible for overseeing the Ropes Team in their weekly and day to day tasks. They are also responsible for scheduling the Ropes Team, planning and implementing two in-service days, and organizing the Ropes Team for daily tasks (cleaning the dining hall, giving FGLs breaks). The Ropes Team Director should act as a model for the Ropes Team to follow, leading by example while guiding the Ropes Team to be effective support staff. The Ropes Team Director also has responsibilities of keeping maintenance logs, performing routine gear checks, and reporting to the Assistant Director on a weekly basis their findings.

Ropes Team staff are responsible for facilitating all of the high challenge course and rock climbing elements. These elements include, the climbing tower, high ropes course, chimney climb, tree climb, meadow (big) zipline, day camp zipline, lake zipline and off-site rock climbing. This means, Ropes Team staff specialize in high challenge course and rock climbing elements in order to support the Family Group Leaders and campers. Facilitation schedules rotate on a daily basis. The Ropes Team staff reports to the Ropes Team Director, Assistant Director, and Director.

Responsibilities

1. Attend trainings and weekly staff meetings.
2. Lead family groups in scheduled high challenge course and rock climbing elements.
3. Prepare and teach devotions relating spiritual connections to high challenge course elements and rock climbing.
4. Provide breaks to Family Group Leaders.
5. Practice and enforce all camp safety regulations and emergency procedures.
6. Participate in “all-camp” activities and large group activities.
7. Abide by all camp policies and covenant agreement.
8. Responsible for the health and well-being of self and campers.
9. Perform routine element and equipment check-ups, maintenance and logs.
10. Serve on Summer Planning Team (SPT)
11. Perform all other duties and roles assigned by administrative staff.

Specific Duties

1. Attend trainings and weekly staff meetings.
 - a. Ropes Team must attend the Ropes Team specialized training prior to serving for the summer.
 - b. Ropes Team must attend the two week staff training prior to serving for the summer. Make up training is available for some circumstances if the two week training is missed.
 - c. Staff meetings take place every Saturday, as soon as campers depart, and on Sunday at 1:25 pm, before campers check-in. Ropes Team staff must be present and on time.
 - d. In-service trainings take place during the summer. All Ropes Team staff are required to attend all Ropes Team in-service trainings and perform at a specified level of competency.
2. Lead family groups in scheduled high challenge course and rock climbing elements.
 - a. Supervise all groups that attend high challenge course and rock climbing elements so that campers and staff can fully participate in the scheduled activity.
 - b. Be early for facilitating all scheduled activities. The element you are running for a group should be set up and ready to go by the time indicated on the groups schedule, therefore you may need to leave for the element as much as thirty minutes prior to the element to set it up in it’s entirety for it to be ready by the time it is scheduled to take place.
 - c. The element should go right up until the time they need to be at their next activity except in extenuating circumstances. If you have any questions about these, consult with the Ropes Team Director or the Ropes Team Director.
3. Prepare and teach devotions relating spiritual connections to high challenge course elements and rock climbing.
 - a. After a family group completes an element, debrief (break-it-down) with campers and staff in relation to camper’s Christian walk.
4. Provide breaks to Family Group Leaders.
 - a. While not facilitating Ropes Team elements, provide breaks for Family Group Leaders.
 - b. Ropes Team staff should be with Family Groups (not during facilitation) at least once per day, either giving the FGL a break time or just hanging out with the group to provide support.
5. Practice and enforce all camp safety regulations and emergency procedures.
 - a. Maintain group control at each high challenge course element and rock climbing.

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- b. Refer to staff manual and Ropes Team manual to be sure all safety regulations and emergency procedures are being followed.
6. Participate in “all-camp” activities and large group activities.
 - a. “All-camp” and large group activities include, Sunday group games, Sunday and Friday camp fires, Thursday talent shows, elementary song and s’more night, Friday slide show and picnic, 4th of July celebration, etc...
 - b. Be present and on time for daily activities including, morning devotion (quiet time), meals, chill time (rest hour), etc...
7. Abide by all camp policies and covenant agreement.
 - a. Camp policies are sent out prior to staff training and discussed in detail during staff training. All staff and volunteers are to abide by these policies.
 - b. The covenant agreement is a signed agreement stating your willingness to adhere to Camp Tekoa’s policies.
8. Responsible for the health and well-being of self and campers.
 - a. Ropes Team staff are responsible for meeting their own personal health and hygiene needs, including taking prescribed medications.
 - b. Within your level of training, care for camper or staff injuries that may take place at your facilitated element, and while you are with Family Groups and not running an element.
9. Perform routine element and equipment check-ups, maintenance and logs.
 - a. All element and equipment check-ups, maintenance and logs are to be performed daily as described in the Ropes Team manual.
 - b. Report any maintenance, element or equipment issues to the Assistant Director.
10. Serve on Summer Planning Team (SPT)
 - a. Join in weekly planning meetings and give feedback into staff roles and camp needs
11. Perform all other duties and roles assigned by administrative staff.
 - a. Staff roles change on a daily and weekly basis.
 - b. When assigned to alternative roles refer to their specific job description (Lifeguarding, Day camp, etc...).
 - c. Sweep and mop the dining hall each evening before lights out.
 - d. When not facilitating elements, remember this is a support staff role. Use your down time to support other areas of camp (giving breaks and playing with groups).