

# **Survivor & Amazing Race Resource Job Description**

The Survivor & Amazing Race Resource is responsible for scheduling, planning, implementing, and guiding all activities that Survivor Camp and Amazing Race Camp does during the summer. The Survivor & Amazing Race Resource is considered a support staff role when all responsibilities and duties related to their position are complete. This means, the Survivor & Amazing Race Resource assists in all areas of camp in order to support the Family Group Leaders and campers when time permits. The Survivor Camp schedule may change on a daily or weekly basis, depending on how you put it together. The Survivor & Amazing Race Resource reports to the Adventure Director, Assistant Director, and Executive Director.

## **Responsibilities**

1. Attend trainings and weekly staff meetings.
2. Schedule, plan, implement, and facilitate Survivor activities.
3. Lead (guide) family groups/tribes in scheduled programs and activities related to challenges.
4. Lead nightly tribal council.
5. Prepare and teach devotions relating spiritual connections to be presented at nightly tribal council meetings.
6. Manage camper behavior.
7. Practice and enforce all camp safety regulations and emergency procedures.
8. Participate in “all-camp” activities and large group activities.
9. Abide by all camp policies and covenant agreement.
10. Responsible for the health and well-being of self and campers attending your program.
11. Perform routine program, equipment, and supply check-ups, maintenance and logs.
12. Perform all other duties and roles assigned by administrative staff.
13. Be an integral part in the development of the Amazing Race camp program
14. Be an active team member on the Adventure camp team.

## **Specific Duties**

1. Attend trainings and weekly staff meetings.
  - a. If the Survivor & Amazing Race Resource plans to become A-team or Lifeguard certified, they need to inform the Assistant Director in great advance of the summer so that a spot can be arranged, and accommodations can be made.
  - b. The Survivor & Amazing Race Resource must attend the two week staff training at the beginning of the summer, as well as arriving at camp five days before they begin that or trainings to plan for the summer.
  - c. Staff meetings take place every Saturday, as soon as campers depart, and on Sunday at 1:25 pm, before campers check-in. Resource staff must be present and on time.
  - d. In-service trainings take place during the summer. If the Survivor & Amazing Race Resource is trained in A-team or Lifeguard and either of them holds an in-service, the Survivor & Amazing Race Resource is required to attend or make it up in extenuating circumstances.
2. Schedule, plan, implement, and facilitate adventure camp activities.
  - a. Pre-schedule all Survivor activities at least one week before the summer. Your summer schedules (one for middle school and one for high school) are due to the Adventure Director no later than the start of staff training. Schedules should be compared with the Water Adventure schedules to ensure that there aren't any scheduling conflicts prior to turning it in.
  - b. Facilitate daily activities, programs, and events for your assigned family group. Remember, the Family Group Leaders are still there to assist you, take advantage of your resources.
3. Lead (guide) family groups in scheduled adventure camp activities.
  - a. Supervise your adventure groups so that campers and staff can fully participate in the scheduled activity.
  - b. Be on time for facilitating all scheduled activities.
  - c. Set up activities prior to family group arrival, and stay the entire scheduled time.
4. Lead nightly tribal council.
  - a. Nightly tribal council meetings should be held for the survivor camp.
5. Prepare and teach devotions relating spiritual connections to be presented at nightly tribal council meetings.
  - a. There should be a curriculum put together before the summer for what the tribal council discussions will look like.
  - b. Have plans approved by the Adventure Director prior to the summer.
6. Manage camper behavior.
  - a. Manage behavior that needs to be managed and relax when it does not need to be managed.
  - b. Camp Tekoa does not tolerate bullying. Be proactive in keeping positive group interaction.

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- c. Remember Family Group Leaders are there to assist you too.
  
7. Practice and enforce all camp safety regulations and emergency procedures.
  - a. Maintain group control at each adventure activity.
  - b. Refer to staff manuals to be sure all safety regulations and emergency procedures are being followed.
8. Participate in “all-camp” activities and large group activities when available to do so.
  - a. “All-camp” and large group activities include, Sunday group games, Sunday and Friday camp fires, Thursday talent shows, elementary song and s’more night, Friday slide show and picnic, 4<sup>th</sup> of July celebration, etc...
9. Abide by all camp policies and covenant agreement.
  - a. Camp policies are sent out prior to staff training and discussed in detail during staff training. All staff and volunteers are to abide by these policies.
  - b. The covenant agreement is a signed agreement stating your willingness to adhere to Camp Tekoa’s policies.
10. Responsible for the health and well-being of self and campers attending your program.
  - a. The Survivor & Amazing Race Resource is responsible for meeting their own personal health and hygiene needs, including, taking prescribed medications.
  - b. Within your level of training, care for camper or staff injuries that may take place at your facilitated activities.
11. Perform routine program equipment, and supply check-ups, maintenance and logs.
  - a. All program equipment and supply check-ups, maintenance and logs are to be performed before and after each adventure activity using the specific equipment or supply.
  - b. Report any maintenance, equipment or supply issues to the Assistant Director.
  - c. All program equipment and supplies need to be cleaned stored and inventoried at the end of the summer.
12. Perform all other duties and roles assigned by administrative staff.
  - a. Staff roles change on a daily and weekly basis.
  - b. When assigned to alternative roles refer to their specific job description (Lifeguarding, A-team, etc...).
13. Be an integral part in the development of the Amazing Race camp program
  - a. Work with Assistant Director and Director on program design
  - b. Work with Adventure Director on program implementation
  - c. Coordinate with Adventure Director and other Adventure Resources on transportation, gear use, equipment exchange, etc.
14. Be an active team member on the Adventure camp team.
  - a. Participate in Adventure Resource training
  - b. Survivor & Amazing Race Resource will be cross trained along with all other Adventure Resources
  - c. Collaborate and support other Adventure Resources